



Address of Property:

Term of Tenancy: 6 / 12 / Other: _____ Months Lease Start Date: ___/___/____ I have viewed this Property on: ___/___/___
Rental amount: \$ _____ Per Week First payment (of 2 weeks rent) \$ _____
Bond amount: 4 / 6 weeks (4 weeks for \$250 per week or under) \$ _____
Total payable (to be paid to the Agent prior to keys being released) TOTAL: \$ _____

Will you be receiving government assistance for the Bond / Rent Yes No

NB: Bond is payable to The Agent who will then deposit and lodge funds with the Office of Consumer and Business Affairs

APPLICANT ONE	APPLICANT TWO
Full Name:	Full Name:
Address:	Address:
Period at current address:	Period at current address:
Date of birth: / /	Date of birth: / /
Email Address:	Email Address:
Phone: (W) (M)	Phone: (W) (M)
Occupation:	Occupation:
Relationship to Applicant 2:	Relationship to Applicant 1:
Current Landlord/Agent:	Current Landlord/Agent:
Phone:	Phone:
Reason for leaving:	Reason for leaving:
Current rent:	Current rent:
Are you the primary Tenant: YES / NO If No, please expand:	Are you the primary Tenant: YES / NO If No, please expand:
Previous Landlord/Agent:	Previous Landlord/Agent:
Phone:	Phone:
Previous address:	Previous address:
Reason for leaving:	Reason for leaving:
Period at this address:	Period at this address:
Previous rent:	Previous rent:

Name of nearest relative (not living with you):	Name of nearest relative (not living with you):
Phone:	Phone:
Relationship:	Relationship:
Personal reference (name):	Personal reference (name):
Phone:	Phone:
Relationship:	Relationship:

Employment:	Employment:
Employer:	Employer:
Address:	Address:
Phone:	Phone:
Employment Contact:	Employment Contact:
Length of service:	Length of service:
Income per week:	Income per week:
Other income per week:	Other income per week:
Centrelink per week:	Centrelink per week:
Housing Trust Allowance per week:	Housing Trust Allowance per week:

Pets:
Breed/Type
1. Council registration No
2. Council registration No
3. Council registration No

Names and ages of all persons who will be residing at the property:			
1.	Age	4.	Age
2.	Age	5.	Age
3.	Age	6.	Age

These premises are smoke free inside:	YES / NO
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Declaration

The applicant acknowledges:
<ol style="list-style-type: none"> 1. The Landlords insurance will not cover the Tenants contents and it is advised that the Tenant obtain contents and public liability insurance. 2. Upon being advised of approval of this application by the Agent a legal Tenancy Agreement is created and if the Tenant(s) choose not to proceed, the Agent will begin procedures to relet the property and MAY choose to recover costs incurred from reletting as set down by the Residential Tenancies Act 1995. 3. Unless agreed otherwise the Tenant shall be liable for all water costs pertaining to the property as per SA Water calculations. Costs to be calculated on a daily basis. 4. The Landlord has the right to increase rent during the term of a fixed tenancy in accordance with the Residential Tenancy Act 1995. 5. Upon being advised of approval of this application by the Agent the rent must be paid on time and in advance in accordance with out ZERO TOLERANCE rent arrears policy.

I/We are not Bankrupt or an discharged bankrupt
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Signature	Date	Signature	Date
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Please note: Identification is required for us to process this application. Please provide a driver's license or passport or other information which can confirm your name.

Privacy Act Acknowledgement Form for Tenancy Applicants and Occupants

This form provides information about how MC Property Plus (“we”, “our” or “us”) will collect and handle your personal information, as required by the National Privacy Principles in the Privacy Act 1988, and seeks your consent to disclosures to certain third parties (which are set out below) in specified circumstances. If you do not consent to the disclosure of your personal information to those third parties we cannot process your application for a tenancy

We will collect and handle personal information about you in order to process your application for a tenancy.

Primary Purpose

Before a tenancy is accepted we collect your information to assess the risk to our clients in providing you with a property you have requested to rent and if considered acceptable provide you with a tenancy for the property.

In order to assess your application we disclose your personal information to

The Lessor / Owners for approval or rejection of your application

TICA Default Tenancy Control Pty Ltd to assess the risk to our clients and verify the details provided in your tenancy application.

Referees to validate information supplied in your application

Other Real Estate Agents to assess the risk to our clients

Secondary Purpose

During and after the tenancy we may need to disclose your personal information to

Tradespeople to contact you for repairs and maintenance of the property.

Refer to Tribunals or Courts having jurisdiction seeking orders or remedies.

Refer to Debt Collection Agencies where Tribunal / Court orders have been awarded.

Refer to TICA Default Tenancy Control Pty Ltd to record details of your tenancy history.

Refer to the Lessors / Owners insurer in the event of an insurance claim.

To provide future rental references to other asset managers / owners.

If you fail to provide your personal information and do not consent to the uses set out above we cannot properly assess the risk to our client or carry out our duties as an asset manager. Consequently we cannot provide you with the property you requested to rent.

The information we collect can be accessed by you (except where the law allows us to deny access to that information) by contacting our privacy officer as follows:

MC Property Plus

Telephone: 0404431780

Post: 1 Clark Tce Seaton 5023 SA

e-mail: info@mcpropertyplus.com.au

Signature

Signature

Print Name

Print Name

Dated / /

Dated / /

PLEASE READ THE FOLLOWING CAREFULLY
TO BE ABLE TO LEGALLY PROCESS YOUR APPLICATION FOR
TENANCY, WE REQUIRE YOU TO:

- Fill in completely and sign (all applicants) the **Application Form** with all relevant information and reference information.
- Sign (all applicants) the **Privacy Act Acknowledgment Form**
- **Provide** required copies of **identification 100 POINT CHECK**

PROOF OF IDENTIFICATION REQUIRED- 100 POINT CHECK

We require each applicant 18 years and over to provide the following
WE REQUIRE IDENTIFICATION WITH A 100 POINT VALUE OR MORE.

Identification required PER applicant	Point Value
Current Rent Ledger/Rent book (Rent Payment Record) Must show date rent was paid with dates paid to/from	50 Points
Current Driver's Licence- with Photo	40 Points
Current Passport (Non-Australian Residents Only)	40 Points
Latest Electricity or Gas Account	40 Points
School/Tertiary Education Photo ID	40 Points
Medicare Card	20 Points
Current Vehicle Registration	20 Points
Citizenship Certificate	10 Points
Birth Certificate	10 Points
Bank Account Statement	10 Points
Debit/Credit Card (photocopy)	10 Points

Processing and Application Acceptance/Non Acceptance

Your application will be processed with the information provided and put to the landlord for their acceptance or non-acceptance.

We may not contact you if your application has not been accepted. You may contact us for an answer should you not hear from us.

No reason will be disclosed for non-acceptance of application.

Should your application be accepted, and you accept, you will at that time be bound to the terms of the **rent**, agreed **start date** and **term** of the lease.

Water Charges may also apply.

You will be requested to pay the bond once the tenancy has been accepted.

We will then arrange an appointment time to sign a written tenancy agreement and the payment of the first payment of rent.

It is up to you to arrange connection of electricity, telephone, gas etc.